



Veazie Town Council

Regular Meeting

June 24, 2013/Page 1

AGENDA

- ITEM 1.** Call to Order
- ITEM 2.** Secretary to do the Roll Call
- ITEM 3.** Pledge of Allegiance
- ITEM 4.** Consideration of the Agenda
- ITEM 5.** Approval of the June 11th, 2013 Council Minutes and June 17th, 2013 Special Meeting Min.
- ITEM 6.** Public comments

New Business:

- ITEM 7.** Election of Council Chairman
- ITEM 8.** Setting of Council meeting dates and time
- ITEM 9.** River restoration celebration presentation
- ITEM 10:** Reappointment of John Larson as Code Enforcement Officer, Building Inspector, Local Plumbing Inspector, Addressing Officer, E-911 Officer
- ITEM 11:** Reappointment of Benjamin F Birch Jr. as Tax Assessor
- ITEM 12:** Office closure on June 28th
- ITEM 13:** Recommended transfers
 - 1. Fire Department transfer
 - 2. Recreation Department transfer
 - 3. Perpetual Fund transfer

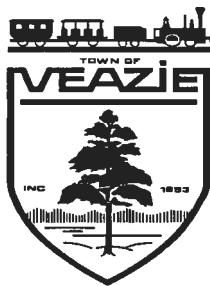
Joseph Friedman
1 Veazie Villas
852-0933

Karen Walker
1002 Mutton Ln
947-0458

Robert Rice
1116 Buck Hill Dr
942 -3064

Tammy Olson
5 Prouty Drive
947-9624

Chris Bagley
16 Silver Ridge
907-4820



Veazie Town Council

Regular Meeting

June 24, 2013/ Page 2

Old Business

- ITEM 14:** Reappoint a Council Member to the Fire Dept. Reorganization Committee
- Item 15.** Appoint a Council Member to the Gateway Senior Center Advisory Committee.
- Item 16.** Cemetery grounds repair proposals
- Item 17.** Fire truck sale discussion
- Item 18.** Manager's Report
- Item 19.** Comments from the Public
- Item 20.** Requests for information and Town Council Comments
- Item 21.** Review & Sign of AP Warrant #26
- Item 22.** Adjournment

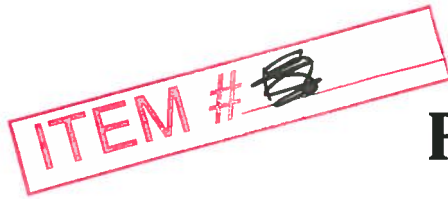
**Joseph Friedman
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1002 Mutton Ln
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**Robert Rice
1116 Buck Hill Dr
942 -3064**

**Tammy Olson
5 Prouty Drive
947-9624**

**Chris Bagley
16 Silver Ridge
907-4820**



Agenda Items For June 24, 2013

Item 7- As required by the Charter all members need to be present for this election. This was completed in error at the previous Council Meeting

Item 8- As required by the Charter meeting dates and times needs to be set. This was completed in error at the previous Council Meeting

Item 9- Cheryl Daigle and Laura Rose Day are with us this tonight to discuss the planning of a river restoration celebration that will occur on July 22 here in the Town of Veazie. This celebration is planned because of the beginning of the removal of the Veazie Dam

Item 10- Reappointment of John Larson as Code Enforcement Officer, Building Inspector, Plumbing Inspector, Addressing Officer and E-911 officer. Signatures for approval are required and then I will have him sworn in at a later date

Item 11- Reappointment of Benjamin Birch as tax assessor. Signatures for approval are required and then I will have him sworn in at a later date.

Item 12- Enclosed in your packet is a memo to me from Deputy Treasure and Tax Collector Julie Reed requesting permission to close the Town Office early on June 28, 2013. The request comes after she recently attended a training on TRIO Software Fiscal End of Year Processing and it was learned that unlike our previous software that it will take a few hours to complete this action. She is requesting that the Office close at 1:00 PM so this action can be completed and if any problems arise we will be able to contact support staff at TRIO. Staff will still be at the office and available to answer general question but would be unable to accept any funds. I would ask for your authorization to allow this to occur.

Item 13- Enclosed in your packet is a memo to me from Deputy Treasurer Reed outlining historical transfers that have occurred as we near then end of the fiscal year. The recommendation to consider are as follows:

- A. Fire Department= Transfer \$1,600.00 from the Fire Department Revenue to the EMS Equipment line.
- B. Recreation Department= Transfer \$720.00 from the Zumba Revenue line to the Zumba expense line
- C. General Fund= Transfer \$21,120.50 from the Cemetery Trust Fund to General Fund to reimburse and zero out the due to due from account that has accrued for several years. (This was a recommendation made by the budget committee during the budget process)

Agenda Items

For June 24, 2013

Item 14- A new Member from the Council needs to be appointed to the Fire Department Reorganization since the previous member is no longer with the Council

Item 15- A request was made at a previous Council meeting for a representative from the Town of Veazie be appointed to the Gateway Senior Center Advisory Board. Enclosed is another request as they expect to close on the sale of the property before Fall and are looking to schedule a meeting to discuss what has occurred and what the board would like to accomplish. I will report the appointment to Ann Davidoff so she can contact the representative directly to schedule the meeting.

Item 16- Cemetery Grounds Repair Proposals- Enclosed are (3) proposals to address the grub damage that has occurred at the cemetery. You may recall at previous meetings authorization was given to treat the area for the grubs, which has occurred. These proposals would be to repair the damage that had occurred prior to treatment. Proposals are as follows:

- A. The By "US" Company = \$2,000.00 to prep seed bed and then either \$2,000.00 to hay and seed or \$2,400.00 to hydro seed. Total proposal(s) being 1) \$4,000.00 2) \$4,400.00 depending on what service is provided. See proposal for further details
- B. Black Bear Lawn Care= \$2,000.00 to power rake area prior to seeding, \$2,600.00 to hydro seed the area. \$600.00 additional to use mulch hay instead of paper fiber. Total proposal(s) being 1) \$2,600.00 2) \$4,600.00 or 3) \$5,200.00 depending on what service is provided. See proposal for further details
- C. Street's Landscaping and Lawn Care, Inc.= \$4,320.00 to rake out all dead grass, place loam to bring to grade, hydro seed and hay mulch all seeded areas.

Item 17- As requested a representative is here from Penobscot County to discuss the purchase of the 1991 Spartan Fire Truck. I have enclosed a copy of the letter that had been in previous council packets and emails that have occurred since the letter was received.

Item 18- See attached

**Town of Veazie
Town Council Minutes
06/11/2013**

Members Present: Chairman Tammy Olson, Councilor Chris Bagley, Councilor Joseph Friedman, Councilor Brian Perkins and Councilor Jonathan Parker. Interim Town Manager Mark Leonard, Secretary Julie Strout, Attorney Thomas Russell and various members of the public.

Members Absent: None

Item 1: Call to Order

Chairman Tammy Olson called the meeting to order at 7:00 p.m.

Item 2: Secretary to do the roll call

All present

Item 3: Pledge of Allegiance

Item 4: Consideration of the Agenda

None

Item 5: Approval of the May 20th, 2013 Council Meeting Minutes, May 28th, 2013 Council Workshop Minutes and June 3rd, 2013 Special Council Meeting Minutes.

Councilor Jonathan Parker made a motion, seconded by Councilor Chris Bagley to approve the May 20th, 2013 Council Meeting Minutes as written. Voted 4-0-1. Councilor Friedman abstained. Motion carried.

Councilor Jonathan Parker made a motion, seconded by Councilor Chris Bagley to approve the May 28th, 2013 Council Workshop Minutes as written. Voted 4-0-1. Councilor Perkins abstained. Motion carried.

Councilor Brian Perkins made a motion, seconded by Councilor Chris Bagley to approve the June 3rd, 2013 Special Council Meeting Minutes as written. Voted 4-0-1. Councilor Parker abstained. Motion carried.

Item 6: Public comments

Comment made about the trash that was left on the side of the railroad tracks on School St.

New Business:

Item 7: Sale of the Accuvote Tabulator Machine to LHS

Councilor Jonathan Parker made a motion, seconded by Councilor Joseph Friedman to sell the Accuvote Tabulator machine to LHS for \$100.00. Voted 5-0-0. Motion carried.

Item 8: Review and signing of the audit contract with Brantner, Thibodeau and Associates

Councilor Jonathan Parker made a motion, seconded by Councilor Brian Perkins to sign the auditing contract with Brantner, Thibodeau and Associates. Voted 5-0-0. Motion carried.

Old Business:

Item 9: Follow up on sale of fire truck

Councilor Joseph Friedman made a motion, seconded by Councilor Brian Perkins to table Item 9 until June 24th, 2013 with a request that someone from the county be present. Voted 5-0-0. Motion carried.

Item 10: Follow up on Community Center flooring and sale

Councilor Brian Perkins made a motion, seconded by Councilor Chris Bagley to purchase wood flooring for the second floor of the Community Building. Voted 4-1-0. Councilor Jonathan Parker opposed. Motion carried.

Tabled the discussion of the sale of the Community Center to a later date, with a recommendation of inviting the Realtors and the Community Center Redevelopment Committee members.

Item 11: Follow up on Citizen Complaint

Councilor Jonathan Parker made a motion, seconded by Councilor Chris Bagley to turn the citizen complaint over to the Code Enforcement Officer. Voted 5-0-0. Motion carried.

Item 12: Review and signing of Bangor Savings Bank contract for investment services

Councilor Jonathan Parker made a motion, seconded by Councilor Joseph Friedman to sign the Bangor Savings Bank contract for investment services. Voted 5-0-0. Motion carried.

Item 13: Follow up on Fire Dept reorganization Committee Members

Councilor Jonathan Parker made a motion, seconded by Councilor Chris Bagley to appoint Jeff Sennett to be on the Fire dept. reorganization committee. Voted 3-2-0. Chairman Tammy Olson and Councilor Brian Perkins opposed. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor Jonathan Parker to appoint Hayley Martin to be on the Fire dept. reorganization committee. Voted 5-0-0. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor Jonathan Parker to appoint William Reed to be on the Fire dept. reorganization committee. Voted 2-3-0. Chairman Tammy Olson, Councilor Brian Perkins and Councilor Joseph Friedman opposed. Motion failed.

Councilor Jonathan Parker made a motion, seconded by Councilor Joseph Friedman to appoint Julia Hathaway to be on the Fire dept. reorganization committee. Voted 3-2-0. Chairman Tammy Olson and Councilor Brian Perkins opposed. Motion carried.

Councilor Jonathan Parker made a motion, seconded by Councilor Chris Bagley to appoint Capt. Pete Metcalf to be on the Fire dept. reorganization committee. Voted 3-2-0. Chairman Tammy Olson and Councilor Brian Perkins opposed. Motion carried.

Councilor Chris Bagley made a motion, seconded by Councilor Jonathan Parker to appoint Jonathan Parker to be on the Fire dept. reorganization committee. Voted 3-2-0. Chairman Tammy Olson and Councilor Brian Perkins opposed. Motion carried.

Item 14: Manager's Report

Manager Mark Leonard reviewed his report with the Councilor's.

Item 15: Comments from the Public

None

Item 16: Requests for Information and Town Council Comments.

None

Item 17: Review & Sign of AP Warrant #25

The warrant was circulated and signed.

Item 18: Adjournment

Councilor Joseph Friedman motioned to adjourn.

Councilor Brian Perkins seconded. No discussion. Voted 5-0-0.

Motion carried.

Adjourned at approximately 7:45pm.

A True Copy Attest:


Mark Leonard
Town Manager

**Town of Veazie
Town Council Special Meeting Minutes
06/17/2013**

Members Present: Chairman Tammy Olson, Councilor Joseph Friedman, Councilor Robert Rice and Councilor Karen Walker. Interim Town Manager Mark Leonard, Secretary Julie Strout and various members of the public.

Members Absent: Councilor Chris Bagley

Item 1: Call to Order

Chairman Tammy Olson called the meeting to order at 5:00 p.m.

Item 2: Secretary to do the roll call

Councilor Bagley was absent and excused

Item 3: Pledge of Allegiance

New Business:

Item 4: Induction of Council into office

Councilor Robert Rice read aloud his oath to office and signed it along with Manager Mark Leonard.

Councilor Karen Walker read aloud her oath to office and signed it along with Manager Leonard.

Item 4a: Councilor Joseph Friedman made a motion, seconded by Councilor Karen Walker to elect Tammy Olson as the Chairman for the upcoming 2013/2014 fiscal year. Voted 3-0-1. Chairman Tammy Olson abstained. Motion carried.

Item 4b: Councilor Robert Rice made a motion, seconded by Councilor Joseph Friedman that we continue to hold the Town Council Meetings on the 2nd and 4th Mondays at 6:30pm in the Council Chambers. Voted 4-0-0. Motion carried.

Item 5: Public comments

None

Item 6: Adjournment


Councilor Joseph Friedman motioned to adjourn.

Councilor Karen Walker seconded. No discussion. Voted 4-0-0.


Motion carried.

Adjourned at 5:20 pm.

A True Copy Attest:


Julie L Strout
Deputy Town Clerk

YEAR END CLOSE OUT OF TRIO


DATE: 6/17/2013
TO: TOWN MANAGER, MARK LEONARD
FROM:  JULIE REED, DEPUTY TREASURER/TAX COLLECTOR
RE: CLOSING THE TOWN OFFICE EARLY ON JUNE 28, 2013 TO DO THE YEAR END CLOSE



After attending the TRIO Software Fiscal End of Year Processing class the staff is requesting that the Town Office be closed early on Friday June 28th for the purpose of closing out the year. Unlike closing out Profund which was a simple click of the icon, TRIO close out can take up to 2-3 hours to complete the process. This will be the first year that we do this process therefore it would be best to do this on a day that the staff at TRIO are available should the process not go smoothly.

Staff would suggest that we close no later than 1:00pm to allow for 3.5 hours for completing the process.

INTEROFFICE MEMORANDUM

TO:  MARK LEONARD, TOWN MANAGER
FROM: JULIE REED, DUPUTY TREASURER
SUBJECT: END OF YEAR TRANSFERS
DATE: 6/19/2013
CC: TOWN COUNCIL

ITEM # 13

Historically, there is a transferred made close to the end of fiscal year to reimburse the fire departments' under funded EMS expense line from the fire departments' revenue line. Below are the break outs for these accounts. Additionally, there are two addition recommended transfers to consider.

The Fire Department's EMS line is generally reimbursed from the revenues generated from the EMS calls. The department budgets a small amount of funds to this line and underestimates the revenue line so that the EMS line can be reimbursed for products used throughout the year.

At present there is an additional \$2,658.75 in the revenue line over budget and the EMS expense line is over budget by \$741.10. There are at this time outstanding invoices in the amount of \$564.19 that will be due for this fiscal year and expected that a few more supplies will be need to be ordered before end of year depending on the amount of calls the fire department responds to between now and June 30, 2013. It would be recommended that the council approve a transfer from the Fire Department Revenue to the EMS Equipment line in the amount no less than \$1,600.00.

This year we contracted with the Zumba instructor in order for the Town of Veazie to receive some of the revenues earned from this program. There was not a budget for the revenues or the expenses for this program. Therefore a transfer is recommended. The Revenues are over by \$1,020.00 and the expense line is over budget by \$720.00, the portion that has been paid to the Zumba instructor. The recommendation would be to transfer \$720.00 from the revenue line to the expense line to cover the unfunded expense line.

During the budget process the Budget Committee had inquired as to why the funds in the due to general fund from the due from Cemetery Fund have not been reimbursed to the general fund. This is an action that would need a vote from the council to transfer the funds. At the present time, this figure stands at \$21,120.50.



Message

Thu, Jun 13, 2013 12:42 PM

From: "Mark Leonard" <vzchief800@yahoo.com>

To: Mark Leonard

Subject: FW: Gateway Senior Center first advisory board meeting

Attachments: Attach0.html / Uploaded File

ITEM # 15

6K

From: Ann Davidoff [<mailto:anndavidoff@roadrunner.com>]**Sent:** Wednesday, June 12, 2013 2:52 PM**To:** Mark Leonard**Subject:** Gateway Senior Center first advisory board meeting

Mark,

This would be a good time to appoint a Veazie representative to the Gateway Senior Center Advisory Board.

Now that we have 501C3 status and expect to close on the Orono Medical Center building before fall, we need guidance and direction from the members of our Advisory Board. We will be holding an Advisory Board meeting, with a meal, so that we can bring our advisors up to date on our progress and they can advise us about some of the important issues that we face. We will keep the meeting to less than 90 minutes. Three possible date-times follow. Please let us know which dates are impossible for the representative to attend so that we can maximize the number of Advisors at our meeting. We will let you know what the actual date is -- as soon as we hear from everyone. We will meet in the conference room at the Orono Town Office on the 2nd floor. There is free parking behind the building. The three possible dates for the board meeting are:

D

June 20, Thursday 12 noon

June 28, Friday 4 pm

July 19, Friday 12 noon

You can reach us at 866-8641 or by email. If I do not hear from you by June 15, I will call you. We hope you will be able to appoint a Veazie representative for our first meeting.

Regards,

Ann



Message

Wed, Jun 12, 2013 3:30 PM

From:



"Dennis Farnham Jr." <dennisfarnhamjr@yahoo.com>

"Dennis Farnham Jr." <dennisfarnhamjr@yahoo.com>

To:

**Mark Leonard**

Subject:

Fw: Notes from Veazie Cemetery

Attachments:



Attach0.html / Uploaded File

4K

ITEM # 16

----- Forwarded Message -----

From: Jim Dunn <byuslawn@yahoo.com>**To:** Dennis Farnham <dennisfarnhamjr@yahoo.com>**Cc:** Heather Pinet <hpinet@byusco.com>**Sent:** Wednesday, June 12, 2013 12:33 PM**Subject:** Fw: Notes from Veazie Cemetery

Dennis,

Below see the options for work to be performed at the towns cemetery. Work will not be performed until approved by Town Of Veazie.

8 large areas that need to be reseeded

total area was about 1 acre or 40,000 sf

concern for now was not chemically treating grubs, but to reseed

1st step is to seed bed prep. (Cost is \$.05 per sf)

\$2,000. Labor/loam/power rake included

2nd step is to either hay and seed or Hydroseed (Hydroseed is very difficult around headstones)

Hay and seed is .05 sf

\$2,000

Hydroseed is .06 sf

\$2,400

Project Total - +/- \$4,000.00

*Included in the above price would be to use the "Rok Hound" to smooth out any area that is not level. This would be used where safe to use and not disrupt any stones, markers, tree roots etc.
Recommend

treat grubs in late August or early Sept with Merit and Fert

Jim Dunn

Operations Manager

The By "US" Company

Maine's premier outdoor services company.



Street's Landscape & Lawn Care, Inc
875 Woodland Ave.
Old Town, ME 04468
207-827-1980

ITEM # 16

Estimate

DATE	ESTIMATE #
4/22/2013	472

BILL TO
Town Of Veazie 1084 Main Street Veazie, ME 04401

PROJECT SITE
Cemetery Work

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Loam and Seed	1. Rake out all dead grass due to grub damage 2. Place loam to bring to grade 3. Hydroseed with Premium Mix Seed 4. Hay Mulch all seeded areas	1		4,320.00
Thank you for the opportunity to bid		Subtotal		4,320.00
		5% Tax		
		Total		4,320.00

Black Bear Lawn Care



**1320 Stillwater Ave.
Bangor, ME 04401
207-945-3414**

ITEM # 16

June 7, 2013

Town Of Veazie
1081 Main Street
Veazie, Me 04401

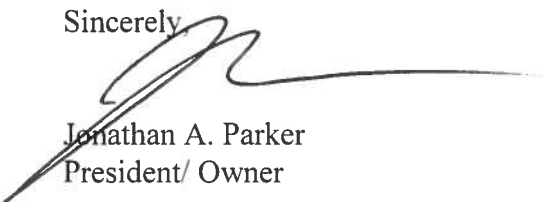
To: Dennis,

Attached is a price for fixing the grub damage at the Cemetery in Veazie, as we spoke about before I have included a couple of different options.

- 1) Hydro Seed the existing damage
- 2) Hydro seed and hay for better water retention
- 3) Power rake areas to smooth out the lawn area prior to seeding

The estimate is broken out by line with the simplest and least expensive being simple seeding of damage, the next step up would give you better results as we are starting to move into the dryer part of the year, and finally as we walked around there were a lot of places that really needed to be leveled off. I would suggest power raking the area first to smooth out the area, this unevenness is not caused by the grubs but you will end up with a much safer and better looking lawn that will be easier to maintain.

Sincerely,



Jonathan A. Parker
President/ Owner

BLACK BEAR LAWN CARE

1320 STILLWATER AVE
BANGOR, ME 04401
(207) 945-3414

ITEM # 16

Estimate

Date	Estimate #
6/7/2013	6945

Name / Address
TOWN OF VEAZIE 1084 MAIN ST VEAZIE, ME 04401

			Project
Description	Qty	Cost	Total
HYDROSEEDING / UNIT Approx 40,000 sqft	40	65.00	2,600.00
Mulch hay instead of paper fiber	1	600.00	600.00
power rake areas prior to seeding	1	2,000.00	2,000.00
		Subtotal	\$5,200.00
		Sales Tax (0.0%)	\$0.00
		Total	\$5,200.00

Veazie, Maine 04401
207-947-2358
mleonard@veaziepd.net



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From: Barbara Veilleux [<mailto:bveilleux@penobscot-county.net>]
Sent: Tuesday, June 04, 2013 10:28 AM
To: Mark Leonard
Subject: Fire Truck

Good Morning Mark,

I am wondering if there has been any further discussion with the Council regarding the sale of your fire truck to the county. As the truck would be purchased for the Kingman Fire Department, the money would be coming from the Unorganized Territory budget. Since that budget closes on June 30th we would need to finalize the transaction before fiscal year end or the excess funds in that account would go back to the state. It would be my preference to purchase the truck from Veazie as I believe it would be mutually beneficial to both the Town and Kingman Township. Unfortunately, due to budgetary constraints, I will need to move forward with our other options if we are unable to negotiate a deal soon. If possible, I would greatly appreciate an update at your earliest convenience.

Thanks Mark!

Barbara



Message

Wed, Jun 12, 2013 1:26 PM

From: "Mark Leonard" <vzchief800@yahoo.com>

To: **Mark Leonard**

ITEM # 17

Subject: FW: Fire Truck

Attachments: Attach0.html / Uploaded File

10K

From: Bill Collins [<mailto:bcollins@penobscot-county.net>]

Sent: Wednesday, June 12, 2013 11:37 AM

To: Mark Leonard

Cc: Barbara Veilleux

Subject: Re: Fire Truck

Mark I am sure I or someone from the County can be there.

Sent from my U.S. Cellular® smartphone

Mark Leonard <vzchief800@yahoo.com> wrote:

Barbara/Bill- The fire truck was on the agenda last evening but was tabled by the council till the June 24th meeting with the request that Bill be at the meeting so if the possibly existed they could enter into negotiation at that time. I made them aware of the end of the year concern and that was another driving factor behind them wanting Bill at the meeting. If that is something you want to entertain could you please let me know or if that doesn't fit into your plans please let me know that as well.

Please feel free to call me if you have questions, concerns or comments.

Mark

Mark Leonard Chief of Police
Veazie Police Department
1084 Main Street

ITEM # 17

STATE OF MAINE
COUNTY OF PENOBSCOT
COURT OF COUNTY COMMISSIONERS



PETER K. BALDACCI
THOMAS J. DAVIS
STEPHEN S. STANLEY

BANGOR, MAINE
(207) 942-8535

William Collins, County Administrator

COURTHOUSE
97 Hammond Street – Bangor, Maine 04401-4998

May 22, 2013

Mark Leonard
Acting Town Manager
1084 Main Street
Veazie, Maine 04401-7091

Dear Mark:

The Penobscot County Commissioners at yesterday's meeting authorized me to make a formal offer to the Town of Veazie toward the purchase of your 1991 Central States Fire Truck in the amount of \$ 30,000.00 from our Penobscot County Unorganized Territory Budget.

This Fire Truck would be placed in service in Kingman to benefit it and surrounding communities. As mentioned to you the County is immediately prepared to move forward with this purchase.

I am prepared to meet with yourself, Town Council or any other official if requested to complete a purchase..

Respectfully,

William J. Collins
Penobscot County Administrator

CC Commissioners File
Barbara Veilleux, Penobscot County UT Administrator

TOWN OF VEAZIE
1084 Main Street
Veazie, Maine 04401-7091
tel:(207) 947-2781 fax:(207) 942-1654



COPY

June 17, 2013

Kenneth Loomis
1044 Main Street
Veazie, ME 04401-6903

RE: NOTICE OF VIOLATION and ORDER TO CORRECT VIOLATION of M.R.S.A Title 17 §2802 Miscellaneous Nuisances

Dear Kenneth Loomis,

This letter serves as notice of violation and order to correct violation of M.R.S.A Title 17 §2802 Miscellaneous Nuisances which states the erection, continuance or use of any building....that by noxious exhalations, offensive smells or other annoyances becomes injurious and dangerous to heath, comfort of individuals or of the public.

On June 10, 2013, I as Code Enforcement Officer for the Town of Veazie, made a site visit to 1044 Main Street. You are the resident at 1044 Main Street and owned by Janice Broad and identified on assessor's tax map 10 lot 19 and recorded in Penobscot Registry of Deeds in Book 5503 Page 286. At that site visit, I personally observed tree limbs piled in the front yard and partially in the Town road right of way.

On May 15, 2013, Kenneth Loomis (resident) sent an email to Make Leonard (Town Manager) expressing dissatisfaction about the yard debris/ brush removal policy of the Town of Veazie. At the May 20, 2013 Town Council meeting, the council directed the Manager Leonard to send a letter to Mr. Loomis directing him to remove debris/brush by June 10, 2013. May 21, 2013, the Town Manager sent a letter to Mr. Loomis requesting the removal of debris/brush by June 10, 2013.

Mr. Loomis has failed to comply with the above request by June 10, 2013.

You are hereby ordered to remove debris/brush in violation of M.R.S.A Title 17 §2802 by June 30, 2013. Failure to do so may result to legal action in District Court and shall be subject to such fines and penalties, actions and orders as are authorized by 30-A M.R.S.A §4452.

As specified in Section 15.11.03 in the Town of Veazie Land Use Ordinance an administrative appeal must be received within thirty days of a decision of the Code Enforcement Officer.

If you have any questions what you need to do in order to be compliance, please contact me at 947-2781.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "John Larson". The signature is fluid and cursive, with the first name "John" being more prominent than the last name "Larson".

John Larson

Code Enforcement Officer

Town of Veazie

cc: Town Manager
file

ITEM # 18

Manager's Report For June 24, 2013

Staff continues to be very busy as the Town meeting and School Budget Validation is complete but we prepare for all things associated with the end of the fiscal year and beginning of the new one. The Manager's Office continues to be busy as well. Some things that have occurred since the last report are:

- A. I contacted the railroad reference the trash located next to the tracks on School Street that was brought to my attention at a previous council meeting. They were going to inspect this and confirm it was theirs and remove if it was found that it was.
- B. I've been meeting with an insurance consultant to review the town's policies, comparing pricing with outside carriers and determine if there were any changes necessary to our current program or any premium savings to be had. From these meetings it was recommended that we stay with our current vendor for one more year and then bid out the insurance for the next renewal. This event has been very time consuming but I feel that next year this will bring the town considerable savings. I am still in discussion with another vendor on health insurance management and will be having them make a presentation at a future council meeting. I believe there is savings that can be seen now with this change
- C. I've signed and returned the audit and investment services agreements
- D. Code Enforcement has sent letters to the renter and home owner as requested reference a citizen complaint from previous council meetings. The letters are enclosed for your review.
- E. The material for the community center floor has been ordered and was scheduled to be delivered on 06-21-2013. I will continue to monitor this project and report back once complete
- F. A written request was received to inspect the ballots for the June 11th election. This was requested after it was discovered that at least one of the ballots had been counted incorrectly. The inspection was completed on the morning of 06-21-13.
- G. I have been in discussions with area banks on the possibilities for them to provide the Town's banking needs. I would expect presentations to be made by them at a future council meeting
- H. The School Budget Validation was completed on 06-18-2013. The votes were as follows; yes =90 No= 42 1 blank for a total of 133 votes. All interested parties were notified of the results after the votes were counted
- I. I have met with Bruce from B and B paving reference a water drainage concern on Main Street from the paving project that was completed last year. He will be addressing this concern in the near future.

Manager's Report

For June 24, 2013

- J. I attended the end of year field day for the school along with Councilor Bagley, members from the recreation department, fire department and police department. This occurred the last day of school and was a fun event for all involved.
- K. A question was posed by Budget Committee Chair Pat Rice at a recent meeting if the Towns Revaluation would affect State Funding and I received an email, which I've attached, relaying that it would not affect state funding for two years after commitment.
- L. Attachments:
 - 1. Outline of items completed in 2012 by Code Enforcement
 - 2. Letter/Certificate of Appreciation presented to Officer Nadeau in his role in solving numerous car burglaries that occurred in Veazie.
 - 3. Letter form MMA outlining the success of a recent safety grant that the fire department applied for.
 - 4. Email from Bangor Assistant City Manager Bob Farrar addressing the appointment of Interim Superintendent Laurie Linscott to replace retiring Superintendent Joe McNeil with the Community Connector.

Mark Leonard

TOWN OF VEAZIE
1084 Main Street
Veazie, Maine 04401-7091
tel:(207) 947-2781 fax:(207) 942-1654



June 17, 2013

Janice Broad
1221 State Street
Veazie, ME 04401-6903

COPY

2013

RE: NOTICE OF VIOLATION and ORDER TO CORRECT VIOLATION of M.R.S.A Title 17 §2802 Miscellaneous Nuisances

Dear Janice Broad,

This letter serves as notice of violation and order to correct violation of M.R.S.A Title 17 §2802 Miscellaneous Nuisances which states the erection, continuance or use of any building...that by noxious exhalations, offensive smells or other annoyances becomes injurious and dangerous to health, comfort of individuals or of the public.

On June 10, 2013, I as Code Enforcement Officer for the Town of Veazie, made a site visit to 1044 Main Street. The property is owned by you and identified on assessor's tax map 10 lot 19 and recorded in Penobscot Registry of Deeds in Book 5503 Page 286. At that site visit, I personally observed tree limbs piled in the front yard and partially in the Town road right of way.

On May 15, 2013, Kenneth Loomis (renter) sent an email to Make Leonard (Town Manager) expressing dissatisfaction about the yard debris/ brush removal policy of the Town of Veazie. At the May 20, 2013 Town Council meeting, the council directed the Manager Leonard to send a letter to Mr. Loomis directing him to remove debris/brush by June 10, 2013. May 21, 2013, the Town Manager sent a letter to Mr. Loomis requesting the removal of debris/brush by June 10, 2013.

Mr. Loomis has failed to comply with the above request by June 10, 2013.

You are hereby ordered to remove debris/brush in violation of M.R.S.A Title 17 §2802 by June 30, 2013. Failure to do so may result to legal action in District Court and shall be subject to such fines and penalties, actions and orders as are authorized by 30-A M.R.S.A §4452.

As specified in Section 15.11.03 in the Town of Veazie Land Use Ordinance an administrative appeal must be received within thirty days of a decision of the Code Enforcement Officer.

If you have any questions what you need to do in order to be compliance, please contact me at 947-2781.

Thank you for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "John Larson". The signature is written in a cursive style with a large, stylized "J" and "L".

John Larson
Code Enforcement Officer
Town of Veazie



Message

Wed, Jun 12, 2013 4:26 PM

From: "Mark Leonard" <vzchief800@yahoo.com>

To: **Mark Leonard**

Subject: FW: Veazie

Attachments: Attach0.html / Uploaded File

9K

From: Birch, Ben [<mailto:ben.birch@bangormaine.gov>]
Sent: Wednesday, June 12, 2013 1:07 PM
To: 'Mark Leonard'
Subject: FW: Veazie

Mark –

Here is the response from Maine Revenue Services as to when the revaluation assessments will effect State Valuation. Ben

From: Drew, Philip
Sent: Wednesday, June 12, 2013 9:28 AM

To: Birch, Ben

Cc: Tibbetts, Byron D (Byron.D.Tibbetts@maine.gov)

Subject: FW: Veazie

Will forward to Ben. Thank you.

From: Tibbetts, Byron D [<mailto:Byron.D.Tibbetts@maine.gov>]

Sent: Wednesday, June 12, 2013 9:16 AM

To: Drew, Philip

Subject: Veazie

Hi Phil,

I lost Ben's email I guess. The revaluation will not affect State funding for two years after commitment.

Don Tibbetts
Property Appraiser
Maine Revenue Service
Property Tax Division
State Valuation
Unorganized Territory
Email: byron.d.tibbetts@maine.gov

207 - 924 - 5840

Accomplishments 2012

- Calculated storage loads in fire department per OSHA requirements
- Performed Life Safety 101 inspection with Veazie Fire Department at B&L Properties on Thompson Street apartments. Identified several violations and requested course of action to remedy violations. Setup voluntary inspections on annual basis.
- Established Map & Lot files and re- filed from street address.
- Identified errors & omissions in land use ordinance & land use maps.
- Made recommendations to Planning Board to correct omissions.
- Proposed updated fee schedule that Council passed in September 2012.
- Created new applications in digital format that can be accessed on-line.
- Invited Stephenie McLagan, State Shoreland Zoning coordinator to Planning Board meeting to explain state requirements for zoning ordinance and mapping.
- Cleaned office
- Identified errors on tax maps & corrections to be reflected on new maps.



Veazie Police Department

Mark E. Leonard, Chief of Police
1084 Main Street
Veazie, ME 04401-7091
(207) 947-2358
Fax: (207) 947-2358

To: Officer Todd Nadeau

From: Sgt. Emery 

Date: 06/18/2013

Re: Letter of Appreciation

Officer Nadeau,

On May 25, 2013, you became involved in an investigation in reference to multiple car burglaries that happened earlier in the week in the Town of Veazie. Based simply on a field interview Officer Brian Sirois did the night of the burglaries, you ultimately seized a stolen lap top, providing us with the probable cause to secure a search warrant, recover a large quantity of stolen property (some of which, including firearms, had not even been reported as stolen at the time), and we were able to return the property to the owners within a short period of time.

I am extremely impressed by your hard work on this case, especially with trying to work your full time job and work on our field training program. Without your hard work and dedication, these cases may have not been solved.

On behalf of the Town of Veazie, I present you with this letter, and certificate. Thank you again for a job well done.

CRIME PREVENTION IS EVERYBODY'S BUSINESS

Veazie Police Department



Certificate of Appreciation

Presented To

Officer Todd Nadeau

On June 18, 2013, it brings me great honor to present you with this certificate of appreciation for your dedication to solving a string of car burglaries in the Town of Veazie.

Sgt. Keith Emery
Sgt. Keith Emery



MAINE MUNICIPAL ASSOCIATION

Risk Management Services

60 Community Drive
PO Box 9109
Augusta, Maine 04332-9109

Telephone No.

(207) 626-5583
(800) 590-5583 Maine Only
RMS Fax (207) 626-0513
Fax (207) 624-0127

June 11, 2013

Pete Metcalf
Town of Veazie
1084 Main St
Veazie, ME 04401

RE: Safety Enhancement Grant Application for May 2013

Dear Captain Metcalf:

The selection committee has reviewed your application and is pleased to approve your request. This grant is to be used exclusively for purchasing the Water Rescue (Life Jackets, Whistles, Throw Bags w/ Rope, Helmets), as stated in your application.

The grant is intended to cover two-thirds of your cost up to, but not exceeding \$781.40. When your project is complete, please send us proof of payment (cancelled check, treasurer's warrant, "paid" stamped invoice, etc.) so that reimbursement can be made. The grant must be used within one year from the date of this letter or it will be withdrawn.

We have enclosed a press release that may be used to announce your Safety Enhancement Grant to your community. If you have any questions, please call Jennette Holt at 624-0140 or contact me directly at 624-0138. Congratulations on your grant! We appreciate your interest in workplace safety.

Sincerely,

Edward MacDonald
Loss Control Manager

Enclosed: Draft Press Release

cc: Mark Leonard

Press Release

For Immediate Release

Municipal Officials are pleased to announce that the **Town of Veazie** has received a Safety Enhancement Grant awarded by the Maine Municipal Association for **\$781.40**.

The Safety Enhancement Grant and Scholarship Grant programs offer financial incentives to members of the Maine Municipal Association Workers' Compensation Fund. These grants are used to purchase safety equipment or services that assist in reducing the frequency and severity of workplace injuries. Improving workplace safety for municipal employees saves taxpayers money by reducing lost hours at work, cost of insurance claims and overtime expenses for employees who might have to fill in for injured co-workers.

The Maine Municipal Association has been awarding safety grants to Members of their Workers' Compensation fund since 1999. The Grant program has assisted municipalities by bestowing more than **\$2.8 million** through funding of **2,288** Safety Enhancement Grants and **361** Scholarship Grants.

Ed MacDonald, Loss Control Manager for Maine Municipal Association, advises the program received **152** applications for this grant period and **\$153,068** was awarded. Grants are awarded in May and October each year.

For more information about any of the Maine Municipal Association Risk Management Service programs, including Safety Enhancement Grants eligibility and applications, please visit their website at www.memun.org and click on the Risk Management Services link, or call at 1-800-590-5583.



Message

Wed, Jun 12, 2013 1:40 PM

From: "Farrar, Bob" <robert.farrar@bangormaine.gov>
To: 'Sophie Wilson' <sophiew@orono.org>
 "sbost@BrewerMaine.gov" <sbost@BrewerMaine.gov>
 "manager@hampdenmaine.gov" <manager@hampdenmaine.gov>
 "bmayo@old-town.org" <bmayo@old-town.org> **Mark Leonard**
Cc: 'Don Cooper' <donc@bactsmmpo.org>
 "Linscott, Laurie" <laurie.linscott@bangormaine.gov>
 "Conlow, Cathy" <cathy.conlow@bangormaine.gov>

Subject: Appointment of Community Connector Superintendent

Attachments: Attach0.html / Uploaded File

6K

Good Afternoon Managers:

As you probably know, Community Connector Superintendent Joe McNeil is retiring this week after more than 42 years of Service to the City of Bangor, most of which were with the Community Connector public transit system in various capacities.

I advertised the Superintendent position a couple of months ago, and received a limited response—under 10 applications. After reviewing the applications with BACTS Transit Planner Don Cooper, discussing the process with City Manager Conlow, and evaluating options, I have selected current Community Connector Administrative Assistant Laurie Linscott for the position of Interim Superintendent. Many of you have worked with Laurie during her 13+ years with the system as she has functioned as Joe's Assistant during that time. Laurie will serve in this capacity for the next several months, and then our plan is to re-advertise to see whether we can attract a broader response.

In the meantime, as partners in the system, I wanted to bring you up to date on the Superintendent position and ensure that you had a contact in Bangor if you had transit system issues, questions, or concerns. Please join me in welcoming Laurie to this position !

Thank you for your continuing support of the Community Connector. Please do not hesitate to contact me if you have any questions.

Bob Farrar
Assistant City Manager
City of Bangor